## Integrated CAD/CAM/CAE Systems course REGULATIONS

- 1. During the classes students are obliged to comply with the regulations and safety regulations in force at Warsaw University of Technology.
- 2. Only the student who is registered for the course can pass the course.
- 3. Classes are composed in groups of no more than 12 persons. The list of students is determined on the basis of registration for the course.
- 4. Classes are held at computer workstations equipped with engineering design software, i.e. CAD/CAM/CAE systems.
- 5. Class attendance is compulsory and controlled. Two unexcused absences from classes are allowed. Three unexcused absences results in failure of the course.
- 6. Justification of the absence is possible only in exceptional random situations beyond the student's control (e.g. medical certificate). Proper documentation justifying the absence should be provided to the teacher during next classes.
- 7. The student has the right to repeat or discuss incomprehensible content during consultations conducted by the teacher of the course.
- 8. Once or twice during a semester, depending on teacher's decision, a test is carried out from the previously discussed curriculum. It is also possible to perform individual project task instead of the second test.
- 9. In case of unexcused absence during the test, the student receives an unsatisfactory grade.
- 10. The student has the opportunity to correct unsatisfactory grade from the test or, in the case of excused absence during the test, to write the test for the first time in an additional time agreed with the teacher (also outside the hours of classes).
- 11. If a fail grade is improved in an additional period, the maximum grade that a student may receive is a good grade (4.0).
- 12. The final grade is based on the following factors: tests results, attendance in the semester and results of current work. *Positive* tests results and attendance at classes are necessary to pass the course.
- 13. In special cases, the decision to complete the course are made by the course coordinator or the head of the <u>Division of Fundamentals of Machine Design</u>

Course coordinator	Head of the Division of Fundamentals of Machine Design
Dr inż. Tomasz Dziewoński	Prof. dr hab. Inż. Paweł Pyrzanowski

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